

Learning Assistant Traineeship Job Description

Fee	Fixed Term (June 2021-June 2022) £80/ day
Working Hours	2 days a week. Some Saturday work is essential. 9.30am-5pm
Location	Edinburgh Sculpture Workshop 21 Hawthornvale, Edinburgh, EH6 4JT
Application Deadline	Sunday 30 May (midnight)
Interview	Interviews will be on either the 10 or 11 June 2021

About Edinburgh Sculpture Workshop

Edinburgh Sculpture Workshop (ESW) is a centre for production, research and learning in the visual arts which is open to artists and anyone interested in developing their talent and their knowledge of contemporary sculpture. ESW was set up with the same core aims as now: to provide support for artists which enables them to build and sustain their careers and to create opportunities for the public to engage directly with artists' ideas and work.

Our long-term approach reflects the way in which artists' practices and meaningful public participation develops. Our programme is designed to encourage experimentation and shape new ways of learning whilst promoting the value of engagement with the arts.

Our learning programme is artist led and brings together first-time participants, adult learners, children and young people. We work closely with our local community through our schools programme and develop partnership projects with groups, alongside our public courses programme.

We are actively seeking to increase diversity across all of our communities and recruitment is one of the important ways to do this. It is a high priority for us to train and employ people who are currently underrepresented in the arts.

Role

To support with the planning, practical preparation and delivery of ESW's Courtyard Learning Programme, a year-round programme of engagement activity for young people, families, adult learners and groups which will take place in ESW's courtyard from June 2021. This programme consists of bookable Sculpture Saturday workshops with children and families, public courses and engagement projects with partner organisations the Rock Trust, Trinity and Victoria Primary School and Multicultural Family Base.

This is a training opportunity integrated into our team for a limited period to give the best developmental on the job experience mentored by the Curator for Learning and with support from other staff. This role can involve greater responsibilities through the year to support the individual post holder's interests and development, and within appropriate limits of the position itself. In the past this has included devising ideas for your own workshops and receiving specific mentoring and training to develop one of your own specific interests.

Responsibilities

- Assist with the research and planning of the workshops
- Assist with the administration of bookings for courses and workshops
- Support the Curator for Learning and lead artists with the delivery of the workshops
- Liaise with project partners
- Assist in the set up and clearing of spaces before and after each workshop
- Organise and prepare materials and resources for each of the workshops
- Support individuals and groups during the workshops
- Assist with the monitoring, evaluation and documentation of workshops attend training sessions and meetings with project partners
- Assist with the design, promotion and publicity of activity
- Update blog posts and social media
- Be part of the ESW team keeping up to speed with the building protocols, training, COVID-19 arrangements and ethos of the organisation
- Continue to develop your own skills and knowledge with support from the Curator for Learning

Person Specification

Please note this can be professional or non-professional experience.

- Interest and experience of working with children/ families/ young people/ learning/ arts education
- Interest in contemporary sculpture
- Ability to communicate effectively with a range of individuals and groups
- Confidence working with sculptural materials and good making skills

Working pattern will be 2 days/ week, days are dependent on workshop schedule.

The successful candidate will be employed on a freelance basis and paid at a daily rate of £80/day. Candidates will be expected to work on some weekends.

Equalities

We welcome applications from everyone. We positively encourage applications from including:

- Black, Asian and people of colour
- Women
- Disabled people including people with mental health issues or long-term health conditions or chronic illness or learning disabled
- LGBTQIA+
- People with alternative experience, you don't need to have a university degree, maybe you went to another type of college or don't have qualifications but have very good personal and on the job experience
- Unemployed/low waged
- People from lower socio-economic backgrounds

Edinburgh Sculpture Workshop is committed to protecting young people that take part in our activities, please see out [Child Protection Policy](#) for more information.

How to apply

Learning Assistant please complete this [google application form](#) by 30 May (midnight)

We would also appreciate if you could also complete an [equalities monitoring form](#). please note this is an anonymous and will be processed separately from any other information.

If you would prefer to submit a video or audio recording of your answers please feel free to do so if those formats would be more accessible to you. You can email your voice recording or video directly to learning@edinburghsculpture.org.

Selection Panel

The people working on the selection panel will be; Debi Banerjee, ESW Curator for Learning, Adam Benmakhlof, who is an artist and educator who did a similar role here at ESW in the past; Irineu Destourelles who is an artist and an ESW Board Member and a pupil who participated in the ESW Schools Programme in 2014. Interviews will take place over zoom.

Timeline

Deadline for applications 30 May at midnight

Interviews will be on either the 10 or 11 June 2021

Further support in making your application

If you would like to discuss this opportunity either over the phone or by email in advance of making an application then please contact Debi Banerjee on learning@edinburghsculpture.org before the 30 May deadline.